



**North County Higher Education Alliance Board Meeting  
November 5, 2015**

**Minutes**

**Members Present:**      CSUSM:    Elisa Grant-Vallone, Kalia Aragon (student), and Tyler Bernard (student)  
                                  MiraCosta: Steven Deineh, Jane Mushinsky, and Dick Robertson  
                                  Palomar:    Kelly Falcone

**Members Absent:**      CSUSM:    Scott Hagg, Maureen Fitzpatrick, and Jackie Trischman  
                                  MiraCosta: Kelly Hagen, Jed Schlueter, and Mary Benard  
                                  Palomar:    Dan Sourbeer, Adrian Gonzales, Phil De Barros, and Elvia Nuñez-Riebel

**Others Present:**            none

**Recorder:**                 MiraCosta: Lori Schneider

Topic	Information/Discussion	Action/Response
<b>Call to Order</b>	The meeting was called to order at 3:35 p.m.	
<b>Welcome</b>	Deineh welcomed our new student representative Kalia Aragon.	
<b>Old &amp; Ongoing Business</b>		
<b>Approval of Minutes</b>	The Minutes for September 3, 2015, were reviewed and approved.	<b>MSC Approved</b>
<b>Budget Update</b>	Schneider reported: <ul style="list-style-type: none"> <li>• FY 2015/16 balance 45,855.43 with \$9,871.67 expended to date with \$16,580.39 pending grant disbursements leaving a total unencumbered balance of 29, 275.04.</li> </ul>	
<b>Conversations with Colleagues Grants</b>	<ul style="list-style-type: none"> <li>• Guidelines: Up to \$500 per event, with a suggested \$10-15 per person as a standard. At least one representative from each of the three campuses must be present at meeting; reimbursement request must include attendance roster and original receipts. <i>Group picture not required but greatly appreciated!</i> Reimbursable expenses include food, beverages (no alcohol), service gratuity (up to 18%) and parking fees.</li> <li>• Deineh reported these are starting to work and are being scheduled:               <ul style="list-style-type: none"> <li>○ Music Faculty (9/18, 11/6)</li> <li>○ New Faculty (9/23)</li> <li>○ Kinesiology (9/25, 11/13)</li> <li>○ Librarians (11/20)</li> <li>○ Counseling (transfer focus, 12/2)</li> </ul> </li> </ul>	

Topic	Information/Discussion	Action/Response
	<ul style="list-style-type: none"> <li>○ Reading (12/9)</li> <li>○ Psychology (Date TBD, Grant-Vallone)</li> <li>○ Child/Adolescent Development (Date TBD, Fitzpatrick)</li> </ul> <p>Discussion as to whether these funds might be used on a grander scale, such as a 'regional' event were pondered but ultimately, it was decided that the funds should be used for our own (tri-campus) faculty collaborations.</p>	
<b>Tri-Campus Teaching Conference</b>	<p>The Conference will be held February 19, 2016 at CSUSM in the USU Ballroom from approx. 8a-2p with lunch included. Planning is currently underway and the theme will be centered on serving our diverse students and how to make college relevant to the new technology-oriented student. Still finalizing the key note speaker. Speaker fees need to be within the budget, but 'casting a wide net'. Hoping for 150+ attendees. More information to follow.</p>	
<b>New Business</b>		
<b>Grants</b>	<p><b>Collaboration Grants</b> – The following grants were reviewed and approved:</p> <ul style="list-style-type: none"> <li>• Account Department Collaboration (\$975.00)</li> </ul>	<b>Consensus</b>
<b>Future Thoughts</b>	<p>What are we doing? New focuses? Stay the course?</p> <p>Discussion ensued regarding the role, intent and future of NCHEA.</p> <p>Deineh will email NCHEA Board members to see if we can improve attendance at the meetings. Do we need to change date, time, location, frequency, etc.? Do we need to update and/or change our charge, purpose, intent? Do we need to change things up for Spring 2016? What is best for students?</p> <p>Robertson volunteered to contact his administrative counter parts and open a dialogue as well. He also noted that Instructional Services used to be the lead for this committee; now attendance seems to be limited. To keep this committee relevant we must have members attend and treat the meetings as a priority.</p>	
<b>Upcoming event(s) and Announcements</b>	None.	
<b>Adjournment</b>	<p>The meeting was adjourned at 5:00 p.m.</p> <p><b>Next Meeting:</b> Thursday, February 4, 3:30-5 p.m. @ MiraCosta, Oceanside Campus, Library/Hub, Rm OC1202.</p>	