



NORTH COUNTY HIGHER EDUCATION ALLIANCE

CSU San Marcos • MiraCosta College • Palomar College

North County Higher Education Alliance Board Meeting

**April 13, 2017
3:30 – 5:00 p.m.**

**KELL 2413
CSU San Marcos**

Minutes

NCHEA Director: CSUSM: Elisa Grant-Vallone, CSUSM
NCHEA Coordinator: CSUSM: Sonia Perez, CSUSM
Members Present: CSUSM: Maureen Fitzpatrick, Elisa Grant-Vallone, Kamel Haddad, Scott Hagg, Suzanne Hizer, Louis Adamsel (student), Pending (transfer student)
MiraCosta: Mary Benard, Steven Deineh, Kelly Hagen, Jane Mushinsky, Alketa Wojcik
Palomar: Phil De Barros, Kelly Falcone, Adrian Gonzales, Benjamin Mudgett, Elvia Nuñez-Riebel, Dan Sourbeer

Topic	Information/Discussion	Action/Response
Introductions	Elisa Grant-Vallone, Faculty Center Director	
Approve Minutes		Approved
Old & Ongoing Business		
	<p>Debrief report on retreats</p> <p>Presidents Breakfast – set for May 8, 9-10:30 a.m.</p> <p>Transfer experience update from ASC coaches (time certain 3:40-3:55) – held an event focused on transfer students and the issues they face. Some key challenges are:</p> <ul style="list-style-type: none"> • Adjusting to increased work load from college to university • Not always clear where to get questions answered • Orientation process – too long, discussion of irrelevant information • Long registration wait times • Limited access to academic advisors (terminology confusion – they are called counsellors in college) • Switch to a new online system (Cougar Courses) • Too few evening class and services – creates difficulties for students working full-time <p>Areas where they suggested help is needed:</p> <ul style="list-style-type: none"> • Time management – advice on how to balance responsibilities (work, school, life) • Understanding what is expected of them in a course • How to break large reading assignments into manageable chunks • Course-specific tutoring and support – we have resources but not for every course 	

Topic	Information/Discussion	Action/Response
	<ul style="list-style-type: none"> • Communication of degree requirements – many classes in college do not serve them in university • Finding ways to get involved on campus – working it into busy schedules <p>Solutions:</p> <ul style="list-style-type: none"> • Instructional design – creating videos on how to use Cougar Courses • Faculty Liaison – Amy Karr – developing more programming to distribute from ASC • Discovery Day presentation was a success – good reception of information by students <p>Future Plans:</p> <ul style="list-style-type: none"> • Presentations at the colleges to provide information and answer questions • 1 hour workshop at each college campus • Post-orientation workshops – to help sort through the information presented at orientation • Transfer Day – NCHEA Grant – similar to Discover CSUSM but just for transfer students 	
Budget Update		
	<p>We receive \$30,000 each year We have \$25,600 left in this year Often the grants that we distribute are not fully used and the remaining funds are returned We provided 3 mini grants this semester</p>	
New Business		
	<p>Review Collaboration Grans (7 grants):</p> <ol style="list-style-type: none"> 1. Project Like Service Learning Collaboration – Approved – \$3,000 2. Annual World Languages Symposium (5th, 6th, & 7th) – Approved - \$1,000 3. The First Navajo Woman Surgeon: Dr. Lori Arviso Alvord Speaking Event – Approved – \$3,000 4. Addressing Textbook Affordability – Approved –\$3,000 5. Engineering Curriculum Articulation Retreat – Approved – \$2,395 6. 2018 CSUSM Transfer Day – Approved – \$1,150 7. Undocu-Research – A Project by, for, and about Undocumented Students – Approved – \$2,838 8. Virtual Dementia Tour: Empathy Training – Approved – \$2,505 	
Board Announcements	<p>** No Board Meeting in May. The President's breakfast on May 8, 9-10:30 a.m., will replace meeting</p>	
Next meeting	<p>Next meeting will be replace by The President's Breakfast (May 8)</p>	