

**North County Higher Education Alliance Board Meeting
October 16, 2014 ~ 3:30-5:00 P.M. ~ MiraCosta College OC1202**

Minutes

Members Present: CSUSM: Elisa Grant-Vallone, Scott Hagg, Katie Boggs, and JJ Gutowski
 MiraCosta: Mary Benard, Steven Deineh, Jed Schlueter, and Wendy Stewart
 Palomar: Phil De Barros, Kelly Falcone, Naomi Lowe, and Leanne Maunu

Members Absent: CSUSM: Maureen Fitzpatrick, Jackie Trischman
 MiraCosta: Jane Mushinsky (sabbatical FA14), Rica French
 Palomar: Berta Cuaron, Norma Miyamoto, Elvia Nuñez-Riebel, Adrian Gonzales

Recorder: MiraCosta: Lori Schneider

Topic	Information/Discussion	Action/Response
Call to Order	The meeting was called to order at 3:36pm.	
Introductions	Welcome to Phil de Barros!	
Approval of minutes		
	The Minutes for September 18, 2014, were reviewed and approved.	MSC Approved
Announcements		
	<ul style="list-style-type: none"> • MiraCosta's new Superintendent/President is Dr. Sunita (Sunny) Cooke from Grossmont, so Dick Robertson will be back in the NCHEA ranks in the Spring. In turn, Wendy Stewart will also be shifting off NCHEA. • Leanne announced that Palomar's President Bob Deegan has announced his intent to retire. 	
Old & Ongoing Business		
	Follow-up to Common Core Workshop w/Beth Smith @ CSUSM - Steven asked if anyone wanted to share their thoughts about the event. Mary gave a brief update and thought the speaker gave an excellent presentation and she also noted the great turnout. By the numbers, MCC had 17, Palomar had 12, and CSUSM had 22 (51 total faculty) attendees. Thank you to Elisa and Sonia for all their hard work.	
	Budget update – Schneider reported the NCHEA balance of \$33,617.	
	Professional Nursing Seminar Mini-grant Approved – The \$500 mini-grant was approved via email and confirmed at the meeting.	MSU Approved
	Logo update – The board members present decided to continue the logo discussion via work group (<i>please see workgroups mentioned below</i>).	
	Polo update & Alternatives – After an online survey, the majority of board members voted (7-5) and did not want polo. Steven joked we could get Headbands? Visible, one size fits all, multi-functional! All kidding aside, the board	MSC Approved

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	<p>approved the purchase of NCHEA name badges. The badges are \$8.25/each including free shipping because we will piggyback on MCC's pending order!</p>	
	<p>Sundowner – The upcoming event is on November 20th (4:30-7:00) @ the Old Spaghetti Factory. The flyer was created by Lori and included with today's board materials. Additionally, CSUSM has graciously offered their RSVP system. Make sure you all RSVP for the event.</p>	
	<p>Meaningful Metamorphosis – This event is scheduled for January 31 @ CSUSM and details/logistics are coming right along! Nearly all of the speakers/presenters have been identified.</p>	
New Business		
	<p>Mini Grants – The board discussed the usage of Honoraria vs. Stipends. Guest speakers may be paid an honoraria or stipend, but stipends are not be used to work on project grants. With regards to Annual Mini-grant requests? How many times can/should one apply? After discussion, priority consideration will be given to first-time applicants and limits will not be assessed, but finding of other funding sources will be encouraged. Regarding voting on grants by email, the board prefers to make decisions in person unless necessary to expedite by email. Person-to-Person discussion is worthwhile and the optimal choice.</p>	
	<p>Possible Work Groups – The board was supportive of each of the following work groups. Steven will solicit volunteers and a lead for each group via email and report back to the board.</p> <ul style="list-style-type: none"> Professional Development Workshops Bylaws (Review & Revise) Outreach & Advertising Grant Application Edits & Timeline 	
Other?	<ul style="list-style-type: none"> • Phil reported the <i>Exploring Darwin</i> program has been restarted. • Beginning with spring 2015, the full NCHEA grant will be awarded for the entire year (spring-spring). • At the Sundowner, the Board's role will be to facilitate discussion at each of the attendee tables. • The San Marcos Coffee Company has a room available for the <i>Coffee with Colleagues</i> events. It was agreed that NCHEA should reserve and plan the first few activities until faculty learn of the program. 	
Adjournment	<p>The meeting was adjourned at 4:37 P.M. Next Meeting: Thursday, November 20, from 4:00 P.M. to 4:30 P.M. at Old Spaghetti Factory (San Marcos) prior to the actual Sundowner event.</p>	