NCHEA Meeting Minutes

Meeting date/time: September 5, 2019

Meeting Location: Palomar College Room LRC 116

NCHEA Board Members

2018-2020 Director: Kelly Falcone, Palomar College, kfalcone@palomar.edu

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_____, CSUSM Student,

Meeting Agenda

Agenda Topics	Notes

Welcome and Introductions
 	
● Introductions
● Welcome to NCHEA
   ○ Review NCHEA ByLaws
   ○ Review NCHEA History
	In Attendance:
	● CSUSM: Allison, Andre, SCott, Gabrielle, and David
	● MiraCosta: Kat
	● Palomar: PJ Demaris, Kelly Falcone

Approve Minutes ● Minutes from March 7, 2019 Regular Meeting ● Minutes from April 24th President's Breakfast	Minutes were not approved due to not having a quorum

Old and Ongoing Business ● **Budget Update (Marti Snyder)**	**INCOME** $17,227.40: Carried over from 18-19: $29,808: Billed to each college $10,800 x 3= $32,400 (minus 8%) =$45,657.21 **EXPENSES** Two remaining grants: $3,000: North County African American Achievement (might be cancelled) $2,000: Rapid Response Theater Additional expenses: $3,000: Directors stipend 2020-2021 $1,000: Student Stipends **Total available for 2019-2020 = $35,202.21**
New Business ● **Conversations with Colleagues:** ○ Update: Three new requests ● **Collaboration Grant** ○ Review the collaboration grant and confirm due dates ○ Grants in progress ■ North County African Achievement Summit (possibly cancelled) ■ Rapid Response Theater ● **Review suggestions from Presidents Breakfast** ○ Include staff in NCHEA events and NCHEA structure ○ Collaborated across institutions when inviting speakers ○ Set priorities or identify common issues across campus ○ Focus on legislation/initiatives (quarterly) ○ Continue offering annual leadership retreat ○ Focus more on student success and less on grant applications ● **Discuss and Confirm dates 2019-20 NCHEA events** ○ **Fall/Holiday** ○ **Leadership Retreat** ○ **Tri-Campus Conference** ○ **Presidents' Breakfast** ○ **OTHER?**	Due to a small group in attendance, the meeting was spent primarily discussing possible focuses for NCHEA this year. The conversation included: Computer Science Articulation We discussed the articulation between Computer Science, and it was shared that students must take 2 computer science courses at Palomar that is equal to one course at CSUSM. This causes challenges for our students. One example is that if a CSUSM student needs the course, CSUSM is unlikely to recommend the student take the 2 courses at Palomar, especially if they need it during summer where it is unlikely they would be able to complete both courses. Outcome: NCHEA should sponsor a Conversation with Colleagues to bring the departments from all the colleges together. NCHEA can reserve the space, send out invites, and order the food. Intended invitees are the faculty, transfer center directors, and articulation officers. Any other articulation challenges? Following the discussion regarding Computer Science, we were wondering if this same type of issue occurs in other departments that could benefit from NCHEA sponsoring a meeting for them. Outcome: P.J. DeMaris mentioned she could see if there are others. The board should bring these to the meetings. AB705 and Executive Order 1110 All 3 colleges have been working on implementing legislative changes to remove low level English and Math courses. CSUSM fully implemented in 2018-2019, MC implemented in 2018-2019, and Palomar implemented Fall 2019. Outcome: Might be valuable to sponsor an event to bring faculty together to share their experiences and best practices. Freedom of Speech One topic of focus at CSUSM is Freedom of Speech. They are currently doing a book club with a book intended to start discussions regarding Freedom of Speech, which is very important to President Neufeldt. Outcome: if Palomar and MiraCosta are also interested, this could be a broader shared discussion/topic.

■ **Tim Wise; visiting scholar**	Tim Wise as Visiting Scholar

Palomar recently had Tim Wise as the keynote speaker for our plenary event. All three Presidents of our colleges have discussed the idea of having Tim Wise return throughout the year as a visiting scholar. More information to come after the Presidents provide feedback on what their expectations are for a visiting scholar.

Quantitative Reasoning:

In the future, CSUs will be requiring HS students to have 4 years of quantitative reasoning to be admitted, which might impact the number of students who are able to go to CSUSM, could increase CCC enrollment.

Outcome of the Promise Program

A question was asked about the CCC Promise Program and whether that has impacted CCC enrollment. Have Palomar and MiraCosta seen an increase in enrollment because of the Promise Program?
Outcome: Provide information from MC and Pal about the impact of the Promise Program.

CCC 4-Year Degrees

CSUSM asked whether or not Palomar and MiraCosta have had any further discussions regarding offering 4-year degrees. MC mentioned they just graduated their first cohort in their one bachelor degree program.
Outcome: Possibly discuss at future meetings and/or share how it is working at MC.

The student experience or student life cycle

All 3 colleges are working on the student lifecycle: the student's experience from initial interest in the college, through applying, registering, meeting with counselors, etc.
Outcome: This could be a good focus for NCHEA where we can share challenges, ideas for improvement, and best practices.

Data Exchange between colleges

CSUSM and Palomar are working on a data exchange to allow ease in sharing transcripts between colleges.
Outcome: Share with NCHEA how the data exchange process works.

Student needs: Food Insecurity

All 3 colleges have expanded their food pantries! CSUSM is currently conducting research about the impact of expanding their food pantry. All three colleges have also had some informal talks about how they could possibly grow food on campus to support their food pantries and address food deserts.
Outcome: maybe the research CSU is doing could be expanded to Palomar and MC? Invite the 3 colleges to come together to discuss possibilities of growing food.

CSU requirement: 2 classes certified as "diversity and equity" |

	Soon CSUSM will have a new "diversity and equity" requirement for students. Their GE committee will certify upper division GE courses that will meet the diversity and equity requirement. Students will have to take at least 2 of the certified GE courses as their upper GE requirement. CSU is Co-Locating student advising CSUSM is currently working on co-locating student advising which was previously located in several locations across campus. This is intended to make it easier for students. Palomar has discussed this as well and is interested in hearing how it goes at CSUSM and the impact it has on their students. Outcome: CSUSM possibly provides updates on the process and the outcome to students. CSUSM Cougar Bot CSUSM has just implemented CSUSM Bot! CSUSM Bot uses artificial intelligence to provide answers to students through text message. Students can text in a question and quickly get a response. This is similar to Palomar's Pepper robot, however with Pepper students have to come to the college and find Pepper, whereas the CSUSM bot allows them to ask questions anytime from anywhere. Outcome: interested in learning about the tool and how it helps students. Additional topics of importance: ● Unconscious bias ● Palomar and MraCosta Meta Majors and Pathways ● Campus Culture ● Culturally responsive teaching ● Supporting undocumented students ● Note: CSUSM's new President is going on a listening tour this first semester and may provide some information on further direction in January which might add to the list of topics.

Upcoming Board Meetings
 	
● Review draft year outline for NCHEA, including meeting dates and topics for meetings
● Next board meetings
    ○ October 3rd
    ○ November 7th
    ○ December 5th
    ○ No meeting in January
    ○ February 6th
    ○ March 5th
    ○ April 2nd
    ○ Lsat meeting: President's Breakfast April april 22nd	

Palomar Map- Where to park and where to find the LRC building

PALOMAR COLLEGE®
Learning for Success

Palomar College
San Marcos Campus

BASEBALL FIELD

BORDEN ROAD

AVENIDA AZUL

N. LAS POSAS RD.

STUDENT PARKING LOT 12

ITC
ITC
T

COMET CIRCLE

STUDENT PARKING LOT 12

PARKING STRUCTURE

AREA CLOSED

STAFF PARKING LOT #8

STUDENT PARKING LOT 9

STUDENT/COMMUNITY PARKING LOT 9F

DA

RR
NA MC
DR
FD
MC

NS

STAFF PARKING LOT #7A

ECE ECE ECE

SOCCER FIELD

Visitor Parking Here

STAFF PARKING LOT #12

LRC

TLC

Q

P   ETV

PL

STUDENT PARKING LOT 5

F   F

MD

SU

SU

AREA CLOSED

C

AA/ST   HS

FOOD COURT

BOOKSTORE

VISITOR/STAFF PARKING LOT 4

EDWIN AND FRANCES HUNTER ARBORETUM
(CURRENTLY CLOSED)

MO

STAFF PARKING LOT MO

MO

D   A

SSC

M

CT

THEATRE   PAC

PAC

VISITOR/STAFF PARKING LOTS 1 & 2

G

SW

O

POOL

STUDENT/VISITOR PARKING LOT 15

AREA CLOSED

TRANSIT CENTER

PAC

FOOTBALL FIELD & TRACK

T5   TENNIS COURTS

WFC

STUDENT PARKING LOT 3

TEMPORARY PARKING LOT

SOFTBALL FIELD

COMET CIRCLE

STUDENT PARKING LOT 14

WEST MISSION ROAD