

NCHEA Meeting Minutes

Meeting date/time: March 5th, 2020, 3:30-5pm

Meeting Location: This Meeting will be held Online through Zoom

Topic: NCHEA Board Meeting

Time: Mar 5, 2020 03:30 PM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/684470864>

Or iPhone one-tap (US Toll): +16699006833,684470864# or +16468769923,684470864#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 684 470 864

NCHEA Board Members

2018-2020 Director: Kelly Falcone, Palomar College, kfalcone@palomar.edu

2018-2020 Coordinator: Marti Snyder, Palomar College, msnyder2@Palomar.edu

Palomar Board Members: PJ DeMaris, Faculty, Transfer Center Director, pdemaris@palomar.edu
 Aiden Ely, Acting VP of Student Services, aely@palomar.edu
 Benjamin Mudgett, Faculty, Articulation Officer, bmudgett@palomar.edu
 Open Position, Faculty, Counselor
 Jack Kahn, VP of Instruction, jkahn1@palomar.edu
 Justin Smiley, Dean of AMBCS, jsmiley@palomar.edu

MiraCosta Board Members: Alketa Wojcik, VP of Students Services, awojcik@miracosta.edu
 Diane Dieckmeyer, VP of Instructional Services, ddieckmeyer@miracosta.edu
 Kat Soto-Gomez, ksotogomez@miracosta.edu
 Lise Flocken, Transfer Center Faculty Director, lflocken@miracosta.edu
 Rachel Hastings, NCHEA Director-Elect, rhastings@miracosta.edu

CSUSM Board Members: Allison Carr, Faculty Center Director, acarr@csusm.edu
 Andre Kundgen, Faculty Representative 2018-20, akundgen@csusm.edu
 Gabriel Valle, Faculty Representative 2019-21 gvalle@csusm.edu
 Regina Eisenbach, Dean Academic Advising & Academic Programs
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 Scott Hagg, Assoc. VP, Enrollment Management Services, shagg@csusm.edu
 Sue Moineau, Vice Provost, smoineau@csusm.edu
 Lynda Vernia, Student, CSUSM
 Jacqueline Montano, Student, CSUSM monta065@cougars.csusm.edu

Meeting Agenda

Agenda Topics	Notes
<p>Welcome and Introductions</p> <ul style="list-style-type: none"> • Introductions • Announcements/information (not on agenda) 	<p>Members Present: Kelly Falcone, Palomar College, kfalcone@palomar.edu Marti Snyder, Palomar College, msnyder2@Palomar.edu Benjamin Mudgett, Faculty, Articulation Officer, bmudgett@palomar.edu Kat Soto-Gomez, ksotogomez@palomar.edu Rachel Hastings, NCHEA Director-Elect, rhastings@miracosta.edu Allison Carr, Faculty Center Director, acarr@csusm.edu Andre Kundgen, Faculty Representative 2018-20, akundgen@csusm.edu Gabriel Valle, Faculty Representative 2019-21 gvalle@csusm.edu</p>

	<p>Regina Eisenbach, Dean Academic Advising & Academic Programs regina@csusm.edu</p> <p>Rachel started Facebook and Instagram accounts to spread NCHEA info through social media.</p>
<p>Approve Minutes</p> <ul style="list-style-type: none"> ● Minutes from 2.6.2020 	<p>Approval of Minutes from the February 2, 2020 meeting have been postponed until the next meeting.</p>
<p>Old and Ongoing Business</p> <ul style="list-style-type: none"> ● Budget Update (Marti Snyder) <ul style="list-style-type: none"> ○ Funds available for Collaboration Grants 	<p>There is \$29,421 left in the budget this year that can be used for spring grant awards. If the Leadership Retreat is not rescheduled, the amount available is \$31,421.</p>
<p>New Business</p> <ul style="list-style-type: none"> ● Update on Fiscal Processes through CSUSM Corp Update <ul style="list-style-type: none"> ○ Allison and Marti will share new processes/challenges with the NCHEA account ● Update NCHEA Bylaws <ul style="list-style-type: none"> ○ Suggest Revisions in the NCHEA Bylaws-Revision 2020 document ○ \$10,000 to \$10,800 ○ Discuss: adjust membership to include classified staff. ○ Other changes? ● Conversations with Colleagues: <ul style="list-style-type: none"> ○ Ben Mudgett- Credit for Prior Learning ● Collaboration Grants <ul style="list-style-type: none"> ○ Next deadline is April 1st ○ Send out a call for grants to all campuses. ○ Review grants at April 2nd NCHEA meeting. 	<p>CSUSM Corp. has changed a number of their policies for payments, especially in regards for paying independent contractors and people who may be employed by CSUSM. They now require that the approving signature be someone employed at CSUSM even when the grant is managed by Palomar or MiraCosta. The thought is that CSUSM Corp. is no longer a feasible option for housing NCHEA funds. The committee will look into becoming a 503(c) and determine if either the Palomar or MiraCosta Foundations can manage the funds.</p> <p>This topic will be brought up for discussion at the Presidents' Breakfast.</p> <p>The group was asked to review the NCHEA bylaws and add comments and suggestions for revisions to bring the bylaws up to date.</p> <p>The Conversations with Colleagues for Credit for Prior Learning took place. There will be an additional Zoom meeting with the American Council on Education to discuss a regional summit. Ben Mudgett will share that invitation with the Committee.</p>
<p>Upcoming NCHEA Events</p> <ul style="list-style-type: none"> ● NCHEA Webinar Series <ul style="list-style-type: none"> ○ In place of Tri-Campus conference ○ March 9th-13th ● Tri-Campus Leadership Retreat <ul style="list-style-type: none"> ○ Cancelled in January, possibly reschedule? ● President's Breakfast 	<p>The webinar series is now set up and invitations for the online event, which include the program agenda, have been sent to the committee. The webinars will be recorded and uploaded to a YouTube channel, which will serve as a NCHEA library. The series is open to anyone who would like to participate.</p> <p>NCHEA will not reschedule the Leadership Retreat this year and instead hold the event next year.</p>

<ul style="list-style-type: none">○ Monday, April 27th 8:30-10am in LRC-438	The President's Breakfast is scheduled for April 27 at Palomar College.
<p>Upcoming Board Meetings</p> <ul style="list-style-type: none">• Review draft year outline for NCHEA, including meeting dates and topics for meetings• Next board meetings<ul style="list-style-type: none">○ April 2nd○ Last meeting: President's Breakfast April 27th	Meeting adjourned at 4:07 p.m.