

NCHEA Meeting Minutes

Meeting date/time: February 6th, 2020

Meeting Location: Palomar College Room LRC 116

NCHEA Board Members

2018-2020 Director: Kelly Falcone, Palomar College, kfalcone@palomar.edu

2018-2020 Coordinator: Marti Snyder, Palomar College, msnyder2@Palomar.edu

Palomar Board Members: PJ DeMaris, Faculty, Transfer Center Director, pdemaris@palomar.edu
 Aiden Ely, Acting VP of Student Services, aely@palomar.edu
 Benjamin Mudgett, Faculty, Articulation Officer, bmudgett@palomar.edu
 Open Position, Faculty, Counselor
 Jack Kahn, VP of Instruction, jkahn1@palomar.edu
 Justin Smiley, Dean of AMBCS, jsmiley@palomar.edu

MiraCosta Board Members: Alketa Wojcik, VP of Students Services, awojcik@miracosta.edu
 Diane Dieckmeyer, VP of Instructional Services, ddieckmeyer@miracosta.edu
 Kat Soto-Gomez, ksotogomez@palomar.edu
 Lise Flocken, Transfer Center Faculty Director, lflocken@miracosta.edu
 Rachel Hastings, NCHEA Director-Elect, rhastings@miracosta.edu

CSUSM Board Members: Allison Carr, Faculty Center Director, acarr@csusm.edu
 Andre Kundgen, Faculty Representative 2018-20, akundgen@csusm.edu
 Gabriel Valle, Faculty Representative 2019-21 gvalle@csusm.edu
 Regina Eisenbach, Dean Academic Advising & Academic Programs
regina@csusm.edu
 Scott Hagg, Assoc. VP, Enrollment Management Services, shagg@csusm.edu
 Sue Moineau, Vice Provost, smoineau@csusm.edu
 Lynda Vernia, Student, CSUSM
 Jacqueline Montano, Student, CSUSM monta065@cougars.csusm.edu

Meeting Agenda

Agenda Topics	Notes
<p>Welcome and Introductions</p> <ul style="list-style-type: none"> • Introductions • Announcements/information (not on agenda) 	<p>Members Present: Kelly Falcone, Palomar College, kfalcone@palomar.edu Marti Snyder, Palomar College, msnyder2@Palomar.edu Benjamin Mudgett, Faculty, Articulation Officer, bmudgett@palomar.edu Open Position, Faculty, Counselor Jack Kahn, VP of Instruction, jkahn1@palomar.edu Justin Smiley, Dean of AMBCS, jsmiley@palomar.edu Alketa Wojcik, VP of Students Services, awojcik@miracosta.edu Diane Dieckmeyer, VP of Instructional Services, ddieckmeyer@miracosta.edu Kat Soto-Gomez, ksotogomez@palomar.edu Lise Flocken, Transfer Center Faculty Director, lflocken@miracosta.edu Rachel Hastings, NCHEA Director-Elect, rhastings@miracosta.edu Andre Kundgen, Faculty Representative 2018-20, akundgen@csusm.edu Lynda Vernia, Student, CSUSM Jacqueline Montano, Student, CSUSM monta065@cougars.csusm.edu</p> <p>Meeting called to order at 3:07 p.m.</p> <p>Ben Mudgett informed the Committee that Palomar is working on a mini-grant for the Chancellor's Office to address prior learning for</p>

	<p>assessment and giving students credit for prior experience. The credit is not granted based on the experience, but on the learning that occurred through the experience. The goal is to create a sense of understanding of student learning and create a regional community of practice. NCHEA could potentially be a great platform for discussion about how this will carry over to four-year universities upon transfer. There was a question regarding how to assess upper division course credit and the Committee suggested that Palomar and CSUSM have further discussion on the topic.</p> <p>Andre Kundgen shared that the CSUSM President, along with an Associated Students representative, gave a campus address this morning, reporting on the current matter on campus that have recently been reported in the news.</p>
<p>Approve Minutes</p> <ul style="list-style-type: none"> • Minutes from 11.7.2019 	<p>MSC, Smiley, Soto-Gomez, to approve the minutes of November 7, 2019. All in favor with two abstentions (Mudgett Kungren).</p>
<p>Old and Ongoing Business</p> <ul style="list-style-type: none"> • Budget Update (Marti Snyder) • Review: Outcome of Math Conversation with Colleagues 11/15/20 • Review: NCHEA Holiday Meet n Greet 	<p>The balance available in the NCHEA budget is \$27,285.30 after accounting for newly approved grants.</p> <p>Luis Guererro provided a written summary of the Math Conversations with Colleagues meeting as follows:</p> <p>“This is just a small summary of what happened during our conversation with colleagues last semester on Nov. 15. We had the chair of the math department Dr. Hansen, and Associate Dean Dr. Fierro from CSUSM, from Miracosta we had Polo Mariscal, and from Palomar we had nine(if I remember correctly). The main issue that was addressed is how the CSUSM math department is creating a new 'lower division' linear algebra class that aligns with our M200 content, and how they will make that new class a requirement for their math majors. We discussed many other issues (anyone else in this email can chip in and report back). But internally in the math department we have created a work group to possibly make our M200 linear algebra and M245 discrete math class 4 units vs the 3 units we currently have, to align with new state C-ID mandates and how CSUSM is structuring their math major. We also had meaningful insights on what Miracosta is doing. Let me know if you need more detail on my part. Cheers.</p> <p>Best Regards,</p> <p>Luis Apolonio Guerrero”</p> <p>Kat Soto-Gomez mentioned that there is an agricultural group that is interested in having a Conversations with Colleagues event and asked how one would apply for the grant. She was directed to the NCHEA website to access the grant application. Kelly Falcone also mentioned that this could be another opportunity for NCHEA to reach out and coordinate an event that would bring in additional participants.</p> <p>Approximately 40 people attended the NCHEA holiday event that served to encourage discussion and collaboration for future NCHEA projects. Attendees also brought non-perishable items to support</p>

	<p>each of the colleges' nutrition centers/food pantries. NCHEA received \$95 in cash donations and 15 bags of non-perishable food items. The cash and food items were divided among each of the colleges and are to be delivered next week. Instead of depositing the cash donations into the NCHEA account at CSUSM Corp, the NCHEA Director and Budget Coordinator decided that to use the cash to purchase additional food items for the food pantries, ensuring that the students from each college receive the full amount of the intended donation, as opposed to the CSUSM corporation dividing the funds, less their service fee. In total, an estimated \$250 in cash or food items was raised.</p> <p>NCHEA is having difficulty in getting reimbursements/payments approved by CSUSM Corp. The NCHEA bylaws state that CSUSM Corp will distribute funds that are approved by the NCHEA director. However, CSUSM Corp is currently withholding payments to multiple vendors because the items do not meet the requirements of allowable payments by CSUSM Corp. Marti Snyder will follow up with Sonia Perez, past NCHEA Budget Coordinator at CSUSM, to determine what needs to be done to ensure payment.</p>
<p>New Business</p> <ul style="list-style-type: none"> ● Conversations with Colleagues: <ul style="list-style-type: none"> ○ Request for "Mass Baptism and Prayer" ○ To pay for food at a MC workshop (submitted on the 9th, for a scheduled workshop on the 14th) ● Collaboration Grants <ul style="list-style-type: none"> ○ Next deadline is April 1st, send call out after March meeting. 	<p>The request for grant funds to support the "Mass Baptism and Prayer" event was denied as the project does not meet the grant requirements.</p> <p>The request for grant funds to support a Mira Costa workshop that is to take place in five days was denied because of the untimely request of funds.</p> <p>The next deadline for Collaboration grants is set for April 1, 2020. A call for proposal will go out in March 2020.</p>
<p>Upcoming NCHEA Events</p> <ul style="list-style-type: none"> ● Tri-Campus Leadership Retreat <ul style="list-style-type: none"> ○ (Cancelled due to low registration and schedule conflict with Palomar leadership). ● Tri-Campus Conference <ul style="list-style-type: none"> ○ Date: February 28th ○ Location: TBD ○ Goal: Have sessions geared toward fostering collaboration with colleagues based on departments and/or topics for collaboration/connection. 	<p>NCHEA leadership retreat was cancelled due to low attendance and conflicting schedules. The retreat will either be rescheduled or the funds will be used instead to support additional NCHEA grants.</p> <p>NCHEA will facilitate a Tri-Campus Webinar Series rather than a face to face conference. The series will either be scheduled during the week of March March 9th-13th or will be conducted over a 4-week period.</p> <p>The Committee envisions speakers from each college presenting topical information for 10 minutes each via Zoom. After each of the college has presented, participants will be able to branch out into different Zoom breakout sessions and return to the main line to discuss what they have learned.</p> <p>The following topics were suggested:</p> <ul style="list-style-type: none"> ● Include students in the conversation ● Hold a session on "one word" (ex: "Syllabus". What does this word mean to you?) ● Sustainability ● Equity

	<ul style="list-style-type: none"> ● Accessibility/usability ● AB 705 or AB 1110 ● Student panel on transfer ● MATCH ● Credit for Prior Learning <p>The Committee also asked that we identify the audience groups before determining the content?</p> <p>Because the series is held via Zoom, there may be very minimal costs for the event. NCHEA may still need to pay a guest speaker, but may not be able to pay faculty, in lieu of the difficulty in getting faculty paid through CSUSM Corp.</p>
<p>Upcoming Board Meetings</p> <ul style="list-style-type: none"> ● Review draft year outline for NCHEA, including meeting dates and topics for meetings ● Next board meetings <ul style="list-style-type: none"> ○ March 5th ○ April 2nd ○ Last meeting: President's Breakfast April 27th 	

Palomar Map- Where to park and where to find the LRC building

Palomar College San Marcos Campus



